

**SCOTTISH BORDERS COUNCIL  
25 MAY 2017  
APPENDIX I**

**Scheme of Payment for Senior Councillors**

**1. Application of The Local Governance (Scotland) Act 2004 (Remuneration) Regulations 2007**

The Regulations allow the Council to appoint a Leader, a Convener and 14 other Senior remunerated posts i.e. 16 in total.

The Leader's remuneration is fixed by regulation.

The Convener's remuneration can be up to 75% of the Leader's remuneration.

The remuneration for Senior Councillors is inclusive of the basic Councillor remuneration.

The descriptions below are not intended to be an exhaustive list of duties.

**2. Council's Executive**

	<b>ROLE</b>	<b>DESCRIPTION</b>	<b>COUNCILLOR</b>
1.	Leader	<ul style="list-style-type: none"> <li>• Represents Council as political leader</li> <li>• Leader of the Administration</li> <li>• Political strategy</li> <li>• Strategic direction of Council</li> <li>• Chairs Executive Committee</li> </ul>	Councillor Shona Haslam
2.	Executive Member for Adult Social Care	<ul style="list-style-type: none"> <li>• Adult Social Work</li> <li>• Adult protection</li> <li>• Adult mental health</li> <li>• Health &amp; Social Care Integration</li> <li>• Poverty strategy</li> <li>• Criminal justice</li> <li>• Statutory quality, standards and inspections</li> </ul>	Councillor Tom Weatherston
3.	Executive Member for Children & Young People	<ul style="list-style-type: none"> <li>• Early years/nursery provision</li> <li>• Primary and secondary education</li> <li>• Links with Further and Higher education</li> <li>• Child Social Work</li> <li>• Child protection</li> <li>• Child mental health</li> <li>• Statutory quality, standards and inspections</li> </ul>	Councillor Carol Hamilton
4.	Executive Member for Finance	<ul style="list-style-type: none"> <li>• All Financial functions</li> </ul>	Councillor George Turnbull
5.	Executive Member for Business & Economic Development	<ul style="list-style-type: none"> <li>• Economic development</li> <li>• Business support</li> <li>• Regeneration</li> <li>• Tourism</li> <li>• Inward investment</li> <li>• Housing</li> </ul>	Councillor Mark Rowley
6.	Executive Member for Transformation	<ul style="list-style-type: none"> <li>• HR</li> <li>• Corporate communications &amp;</li> </ul>	Councillor Simon Mountford

	& HR	<ul style="list-style-type: none"> <li>marketing</li> <li>Equality and diversity</li> <li>Corporate transformation</li> <li>Performance improvement</li> <li>Emergency planning</li> </ul>	
7.	Executive Member for Roads & Infrastructure	<ul style="list-style-type: none"> <li>Roads network management</li> <li>Passenger transport</li> <li>Asset management – roads, bridges, parks, street lighting, property, etc.</li> <li>Major projects including flooding, schools, etc.</li> <li>Waste management</li> <li>SB Contracts</li> <li>Fleet management</li> </ul>	Councillor Gordon Edgar
8.	Executive Member for Culture & Sport	<ul style="list-style-type: none"> <li>Culture strategy</li> <li>Sports strategy</li> <li>Sports development</li> <li>Liaison with Live Borders and other Sport and Culture Trusts</li> </ul>	Councillor Euan Jardine
9.	Executive Member for Planning & Environment	<ul style="list-style-type: none"> <li>Development Plan and Transport Strategy</li> <li>Building standards</li> <li>Built Environment and Natural Heritage</li> <li>Regulatory Services including Environmental Health and Trading Standards</li> </ul>	Councillor Tom Miers
10.	Executive Member for Neighbourhoods & Locality Services	<ul style="list-style-type: none"> <li>Neighbourhood services strategy</li> <li>Community planning lead</li> <li>Locality strategy and policy</li> <li>Bereavement services strategy</li> </ul>	Councillor Sandy Aitchison
11.	Executive Member for Community Safety	<ul style="list-style-type: none"> <li>Chairs Police, Fire &amp; Rescue and Safer Communities Board</li> <li>Police</li> <li>Fire &amp; Rescue</li> </ul>	Councillor Watson McAteer

### 3. Roles Out-with the Executive

	<b>ROLE</b>	<b>DESCRIPTION</b>	<b>COUNCILLOR</b>
12.	Convener	<ul style="list-style-type: none"> <li>Civic Head of Council</li> <li>Hosts and attends events</li> <li>Chairs Council Meetings</li> <li>Represents the Council on behalf of the people of the Borders</li> </ul>	Councillor David Parker
13.	Chair of Audit and Scrutiny	<ul style="list-style-type: none"> <li>Audit</li> <li>Scrutiny</li> </ul>	Councillor Stuart Bell
14.	Chair of Berwickshire	<ul style="list-style-type: none"> <li>Lead local engagement and governance</li> </ul>	Councillor Jim Fullarton

	Locality Committee	<ul style="list-style-type: none"> <li>• Provide local leadership in locality planning and service delivery</li> </ul>	
15.	Chair of Teviot & Liddesdale Locality Committee	<ul style="list-style-type: none"> <li>• Lead local engagement and governance</li> <li>• Provide local leadership in locality planning and service delivery</li> </ul>	Councillor Stuart Marshall
16.	Chair of Tweeddale Locality Committee	<ul style="list-style-type: none"> <li>• Lead local engagement and governance</li> <li>• Provide local leadership in locality planning and service delivery</li> </ul>	Councillor Robin Tatler
*	Vice Convener	<ul style="list-style-type: none"> <li>• Assists the Convener</li> <li>• Deputises for Convener</li> </ul>	Councillor Tom Weatherston
*	Chair of Cheviot Locality Committee	<ul style="list-style-type: none"> <li>• Lead local engagement and governance</li> <li>• Provide local leadership in locality planning and service delivery</li> </ul>	Councillor Simon Mountford
*	Chair of Eildon Locality Committee	<ul style="list-style-type: none"> <li>• Lead local engagement and governance</li> <li>• Provide local leadership in locality planning and service delivery</li> </ul>	Councillor Gordon Edgar

\* no additional payment

#### 4. Pay Structure

In order to appropriately reward Senior Councillors, two pay levels were created to reflect the varying size, complexity and impact of roles. These would be defined as:

Level "A" – a Senior Councillor with a complex, Council-wide, cross service responsibility, with high potential impact.

Level "B" – a Senior Councillor with responsibility for a smaller, specific service area of sub-section of a larger, more complex function.

In order to achieve this structure within the available budget, the following pay rates are defined:

Level "A" - £22,240 per annum (Executive Member roles, excluding the Leader)

Level "B" - £18,450 per annum (roles out-with the Executive, excluding the Convener)